

REVENUE DEPARTMENT

The 25th May, 1998

No. 1927-E-3-98/5672.—It is hereby notified in accordance with clause-II of Appendix 'E' to the Financial Commissioner's Standing Order No. 1 that the next departmental Examination of Naib Tehsildars will be held in the Lajpat Rai Bhawan, Sector-15, Chandigarh on the date and time specified below:—

Date	Time	Paper	Subject
29-6-1998	9.00 A.M. to 12.00 Noon	First	The Punjab Land Revenue Act and Rule Chapters 2, 3, 4, 6, 7, 8, 9, 10 and 18 of the Punjab Land Records Manual and Standing Orders, 2, 3, 4, 7, 10, 21, 29, 30 and part 'E' of the Standing Order No. 16. (WITH THE AID OF BOOKS)
29-6-1998	2.00 P.M. to 5.00 P.M.	Second	Arithmetic up to Matriculation Standard. Patwaris Mensuration Manual.
30-6-1998	9.00 A.M. to 12.00 Noon	Third	The Punjab Tenancy Act and Rules thereunder and paragraphs relating to the Act contained in the Punjab Land Administration Manual Appendix VII, VIII, IX and XXI of the Punjab Settlement Manual and Chapters II, VII, XI, XIII, XV, XVI and XXI of Punjab Land Administration Manual. The Haryana Ceiling on Land Holding Act, 1972 and Rules framed there under. (ALL WITH THE AID OF BOOKS)
30-6-98	2.00 P.M. to 5.00 P.M.	Fourth	The Haryana Registration Manual. The Indian Act. The Punjab Excise Act and Sections 4, 59, 107 and 123 of the transfer of Property Act, 1882. (WITH THE AID OF BOOKS)
1-7-98	9.00 A.M. to 12.00 Noon	Fifth	The Criminal Procedure Code omitting Chapters 18, 22, 23, 27, 28, 31, 32, 37, 43, 44-A and 45. The Indian Penal Code omitting Chapters 6, 7, 12, 18, 21 untouchability Offence Act, 1955. (WITH THE AID OF BOOKS)
1-7-98	2.00 P.M. to 5.00 P.M.	Sixth	The Civil Procedure Code omitting Section 88, 89 and 93 Part VII, VIII and IX Order XXIX, XX, XXXI, XXXVI, XL, XLII, XLIV, XLVI, XLIX. The Indian Evidence Act. (ALL WITH THE AID OF BOOKS)
2-7-98	9.00 A.M. to 12.00 Noon	Seventh	The Punjab Civil Services Rules, Vol. I, Part-I, Chapter-I, Extent of application, Chapter-II, Definitions (Preliminary) knowledge without and practical problem Chapter-III, General condition of service, Chapter V, Addition of pay compensation Allowance etc. Rule 5.33, to 5.64, Chapter VIII dismissal, removal and suspension, Chapter VIII leave rules 8.1 to 8.61, Chapter X joining time, Chapter XI Records of Service with particular reference to Punjab Civil Service, (P&A) Rules as contained in Appendix 24, Part-III, C.S.R. Vol. I, Chapter IV authority C. S. R. Vol. I various rules
			2. Treasury Rules Punjab Part-I and Part-II Chapter-I General System of control over treasuries Chapter-II payment of revenue of State into the public account. Chapter-III custody of money relating to or standing in the public account of the State up to 4.91, 4.168 to 4.181. Chapter-VII Responsibilities for money withdraw. Chapter-VII, Inter-Government Translation. Appendix 'B' Appendix 'C'
			3. Financial Hand Book No. 2 Punjab Financial Rules Vol. I, Chapter-II General Principles and Rules Chapter III

Date	Time	Paper	Subject
			<p>Special Rules for the Treasuries Chapter-IV Revenue receipts and their checks. Chapter-V pay and allowance Pension General Rules. Chapter-VI Pay Allowance etc. of Gazetted Government Servants. Chapter VII Pay and Allowances of Establishment Chapter VIII Contingencies. Chapter IX Miscellaneous charges. Chapter X Loans and Advances. Chapter XI Bills and Remittances.</p> <p>Chapter XII Deposits.</p> <p>Chapter XVII Budget.</p> <p>Chapter XIX Consent and Delegation Order.</p>
		4. Punjab Civil Services Rules Vol. II (Pension and Provident Fund Rules).	<p>Chapter I Extent of Application and Definitions.</p> <p>Chapter II General Provident relating grant of pension.</p> <p>Chapter V Different kinds of pension and conditions for their grant. Chapter VII re-employment of pension.</p> <p>Chapter-IX Application for grant of pension. Chapter-X Payment of pension. Chapter XX Commutation of pension.</p> <p>Chapter XVII Punjab Provident Fund Rules 13.1, 13.11, 13.14 and 13.15</p>
		5. Civil Services Rules Vol. III (T. A. Rules), Chapter-I Definitions.	<p>Chapter-II T. A. Rules. 2.1, 2.4, 2.5, 1.16, 2.18, 2.32, 2.35, 2.57, 2.68, 2.70, 2.107, and 2.109.</p>
		6. Punjab Financial Rules Vol. II, Appendix 2, 4, 14, 15, 16 and 18.	
		7. Account Code Vol. I.	
		8. Chapter-II Pay and Allowances.	<p>Chapter-IV Gazetted Officers Bill.</p> <p>Chapter-V Establishment.</p> <p>Chapter-VI Contingencies Charges.</p>
		9. Punjab Budget Manual.	
		10. Introduction to Government Audit and Account (General Chapter only) (ALL WITH THE AID OF BOOKS)	
2-7-1998	2.00 P.M. to 5.00 P.M.	Eighth	Proficiency in Hindi (Written) up to Matric Standard.
3-7-1998	9.00 A.M. to 12.00 Noon	Ninth	Proficiency in Urdu (Written) up to VIth Class.

K. G. VARMA,

Chandigarh, dated
the 22nd May, 1998.

Financial Commissioner and Secretary to
Government, Haryana, Revenue Department.